



KEWEENAW BAY INDIAN COMMUNITY ENTERPRISE APPLICATION FOR EMPLOYMENT

Please return applications to the KBIC Enterprise Human Resources Office (located within the Ojibwa Casinos)

Baraga Property: 16449 Michigan Ave., Baraga, MI 49908 Phone: 906-353-4188 Fax: 906-353-8786

Marquette Property: 105 Acre Trail, Marquette, MI 49855 Phone: 906-249-4200 x244 Fax: 906-249-9610

Federal law requires that all applications be considered without regard to race, religion, color, sex, age, national origin, marital status or physical handicap except where a reasonable, bonafide occupational qualifier exists. The Keweenaw Bay Indian Community Enterprise is an Equal Opportunity Employer, subject to the provisions of the INDIAN PREFERENCE ACT.

Licensed positions with the Ojibwa Casinos require an extensive federal background clearance in order to obtain a gaming license.

Position(s) Applied For: _____

Business: Ojibwa Casinos Pines Rez Stop Ojibwa BP Eagle Radio Solid Waste Asemaa Wholesale

Name: _____ **Date:** ____/____/____
Last First Middle Initial

Address: _____
Street City State Zip Code

Phone: _____ **Email:** _____
(Area Code)

Are you a member of a federally recognized Tribe? Yes No If no, are you a Descendent? Yes No

If you answered yes to either question above, which Tribe? _____

Please submit proof of Tribal Enrollment or Descendancy to claim Tribal Preference

Are you a Veteran of the USA Armed Forces? Yes No Military Service/Branch: _____

Did you receive an Honorable Discharge? Yes No ***Please submit your DD214 to claim Veterans' Preference***

Salary Desired: \$ _____ **Date available to start:** _____

Available to work: Full-time Part-time **Shift Availability:** Day Afternoon/Swing Night

Can you travel as the job requires? Yes No Do you possess a valid Driver's License? Yes No

Can you, after employment, submit proof of eligibility to work in the US? Yes No

With Reasonable Accommodations, are you physically able to perform the duties of the position(s)? Yes No

Have you ever been employed by the KBIC? Yes No If yes, please list your history below:

Position Held:	Business/Department:	Supervisor:	Dates of Employment:

EDUCATION:Do you possess a High School Diploma/GED? Yes NoIf no, are you currently working on obtaining your GED? Yes No

	Dates:	Name of School/Institution City, State	Degree/Certification/ Course of Study	Diploma/Degree/ Certificate Received?
High School:				
College/University:				
Vocational/Trade School/Other:				

EMPLOYMENT HISTORY:

Employer:	Dates		Job Title:
Address:	From	To	Summarize Work Performed & Job Duties:
Telephone:			
Supervisor: Title:	Hourly Rate/Salary		
Reason for Leaving:	Starting	Final	
May we Contact for References:	\$	\$	
Employer:	Dates		
Address:	From	To	Summarize Work Performed & Job Duties:
Telephone:			
Supervisor: Title:	Hourly Rate/Salary		
Reason for Leaving:	Starting	Final	
May we Contact for References:	\$	\$	
Employer:	Dates		
Address:	From	To	Summarize Work Performed & Job Duties:
Telephone:			
Supervisor: Title:	Hourly Rate/Salary		
Reason for Leaving:	Starting	Final	
May we Contact for References:	\$	\$	

ADDITIONAL INFORMATION:

Please list any additional information, including special skills and qualifications that you have acquired from employment and other experiences, that you feel may be helpful in considering your application for employment:

CRIMINAL HISTORY:

Have you ever been convicted or pled "guilty" or "no contest" to a crime? Yes No

Have you ever been convicted or pled "guilty" or "no contest" to a Felony? Yes No

Do you currently have any pending criminal charges or actions against you? Yes No

If you answered yes, please provide further information below. Please note: A criminal record will not automatically disqualify you from employment. Factors such as Date of Offense, Nature of the Offense, etc. will be taken into account.

Date of Offense:	Charge:	Disposition:

Please disclose the name(s) and relationship(s) of any immediate family members currently employed by the KBIC Enterprise:

NAME:	RELATIONSHIP:

**** REFERRAL SOURCE: How did you hear about the position(s) here?**

Facebook Michigan Works! Indeed Ojibwa Casino Website Ojibwa Casino Employee Other _____

APPLICANT ACKNOWLEDGMENT:

Please read the following carefully before signing. If you have any questions regarding the statements, please ask for assistance:

I certify that, to the best of my knowledge and belief, the answers given by me to the foregoing questions and the statements made by me in this application are correct and complete. I understand that any false information contained in this application may result in termination or being ineligible for hire.

I authorize the KBIC Enterprise to communicate with all my former employers, school officials and persons named as references. I hereby release all employers, schools and individuals from any liability for any damage whatsoever resulting from giving such information.

I understand that as this organization deems necessary, I may be required to work overtime hours or hours outside a normally defined work day or work week.

If employed, I understand and agree that such employment may be terminated at any time and without any liability to me for any continuation of salary, wages, or employment related benefits.

Applicant Signature: _____ **Date:** _____

Print Name: _____

